

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

	PUBLIC EMPLOYEE INFORMATION
Name of public employee:	Megan Marszalek
Title or Position:	Director of Entrepreneurial Ecosystems
Agency/Department:	Innovation Institute at Mass Tech Collaborative
Agency address:	75 North Drive Westborough, MA 01581
Office Phone:	508.870.0312
Office E-mail:	marszalek@masstech.org
	In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person. I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.
	APPEARANCE OF FAVORITISM OR INFLUENCE
Describe the issue that is coming before you for action or decision.	Lever, Inc. is hosting a summit for entrepreneurial support organizations on October 3 and 4, 2023 at the Porches Inn, in North Adams. Costs of lodging and meals for all attendees are being paid for through a grant from the Feigenbaum Foundation to Lever. The Innovation Institute has provided a grant to Lever for the development of the Mass Founders Network (MFN) and has been involved with the organization in planning the launch of it at this event. We have been asked to attend, as key sponsor of the work, a dinner and Q&A with Secretary of EOED and the public announcement of MFN launch.
What responsibility do you have for taking action or making a decision?	I am part of team reviewing Lever's compliance with terms of its existing grant as well as part of team who would consider future grants. I do not have final decision making authority for current grant compliance or future grant award awards.
Explain your relationship or affiliation to the person or organization.	Lever is a grantee of the Innovation Institute. .
How do your official actions or decision matter to the person or organization?	Representation from the Innovation Institute at the event is desired by Lever to enhance the visibility and credibility of the new network and in order to publicly recognize MassTech's investment and support among a group of entrepreneur support organization stakeholders with whom the Innovation Institute currently works or may work with in the future. I have been asked to lead a Q&A session with the Secretary of Economic Development after dinner.
Optional: Additional facts – e.g., why there is a low risk of	All attendees of the event are receiving complimentary meals and lodging.

undue favoritism or improper influence.	
If you cannot confirm this statement, you should recuse yourself.	WRITE AN X TO CONFIRM THE STATEMENT BELOW. _X_ Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.
Employee signature:	<i>Megan Marszalek</i>
Date:	9/25/2023

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.

Form revised July, 2012